Annex 6 - Team contract

As you meet your new team members, the first order of action is to get to know each other and agree on how you will work together. Please exchange email and phone numbers. Chances are that you will need to reach each other on various occasions; so having that information at hand will come in handy later in the project. The next order of business is to write a short “Team contract” — a document that lays out the expectations for how you will work together and what to do to resolve problems and disagreements. What are some of the difficulties that you have encountered in previous teams and how are you going to resolve those?

Arrange to meet with your team to produce a Team Contract that contains

1. A name for your team
2. A few paragraphs describing how you will work together and resolve problems
3. A mission statement for the team

Bring the contract, signed by all members of the team, to class on Tuesday November 15th.